

**OFFICE OF THE PROVOST
SHAHEED BENAZIR BHUTTO
UNIVERSITY SHERINGAL, DIR UPPER, KHYBER
PAKHTUNKHWA, PAKISTAN**



TENDER DOCUMENTS

For the following:

- **The Canteen/Food Services at Main Cafeteria of Shaheed B.B University, Main Campus, Sheringal, Dir Upper.**
- **The Canteen/Food Services, New Boys Hostel # 1 at Shaheed B.B University Main Campus, Sheringal, Dir Upper.**
- **The Canteen/Food Services, New Boys Hostel # 2 at Shaheed B.B University Main Campus, Sheringal, Dir Upper.**
- **The Canteen/Food Services in Girls Hostel, at Shaheed B.B University Main Campus, Sheringal, Dir Upper.**

**SHAHEED BENAZIR BHUTTO UNIVERSITY,
MAIN CAMPUS SHERINGAL, DIR UPPER**

(Tender Ref No. SBBU/Adv/Td/ 110-2022)



SHAHEED BENAZIR BHUTTO UNIVERSITY

Sheringal, Dir Upper, Khyber Pakhtunkhwa

Advertisement No. SBBU/Adv./Td/ 110-2022

TENDER NOTICE

(Provision of Cafeteria/Canteen Services)

Sealed Tenders are invited from the well-established/reputed Canteen/Cafeteria Contractors, for the "Provision of Canteen Services" at Main Cafeteria, 02 no of New Boys Hostels and 01 no of Girls Hostel, Main Campus, Shaheed Benazir Bhutto University, Sheringal, Upper Dir.

TERMS & CONDITIONS:

1. The details of canteen services along with terms and conditions has been set forth in the tender documents.
2. Tender documents can be obtained from the office of the **Provost/Director Administration SBBU, Sheringal** w.e.f. **23-11-2022 till (04:00 P.M.)** during office hours, on payment of non-refundable fee of **Rs. 1000/-** for each tender. The documents may also be downloaded from the web site of the University www.sbbu.edu.pk or **KPPRA** websites. In case of downloading the documents, the fee can be sent through bank draft from any HBL branch (only), in favor of the **Treasurer**, Shaheed BB University, Sheringal or online deposit in Account # **18787100000103** (Title Receipt Account SBBU) HBL Sheringal Branch, Dir Upper, Khyber Pakhtunkhwa.
3. Tenders shall be opened on **13-12-2022 at 11.30 A.M.**, (30 minutes after closing time) in the presence of the interested Parties/Firms/Persons or their authorized agents in the office of the Provost of the University.
4. The quotations must be accompanied with a call deposit of **Rs.50,000.00** /- from schedule bank as bid amount (Refundable).
5. The bidders will not be allowed to sublet the work/contract to other supplier/firm/persons except as provided in the tender documents.
6. Any time, at any stage the University reserves the rights of cancellation of the tender. Upon request the university shall, communicate the bidder the grounds of rejection, but it is not required to justify those grounds.
7. Errors and omissions, if any, shall subject to rectification by the University.

Provost/Director Administration

Shaheed Benazir Bhutto University, Sheringal, Dir Upper

Ph. No. 0944-885419

Bid/Tender Documents

For the

PROVISION OF CANTEEN SERVICES AT MAIN CAMPUS OF THE SHAHEED BENAZIR BHUTTO UNIVERSITY, SHERINGAL DIR UPPER

Last Date for Submission of offers/tender: -

On or before **13-12-2022 (11:00 a.m.)**

Date & Time of Opening of Tender: 13-12-2022 at 11.30 A.M

Tender/Offer to be submitted in a single outer envelope with two separate sealed envelopes inside as per KPPRA Rules of single stage - two envelope procedure:

Cover I: Technical Proposal

Cover II: Financial Proposal (Price Bid)

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I) **Terms and Conditions/Instructions to Bidders for participating in the tender:**

Note:

- a. **Tenderers should read these conditions carefully and comply strictly while filling and sending their tenders.**
- b. **If any discrepancy, error, or omission found in the tender documents; please contact office of the Provost or Director Administration on or before the closing date for submission of tenders.**
- c. **Upon request the Committee shall, communicate the bidder the grounds of rejection, but it is not necessary to justify those grounds. The decision of the Tender Opening and Evaluation Committee shall be final.**
- d. **SBBU reserves the rights to cancel any advertised premises/canteen services contract before awarding to any party/bidder.**

II) **General:**

- All Quotations should reach the undersigned within due date as specified in the advertisement only through registered post/Courier/by hand.
- Any cutting/ correction in bid will make quotation invalid.
- Tenders' forms shall be filled in ink or typed. No tender filled in pencil shall be considered.
- The quotations must be accompanied with a call deposit receipt (CDR) of Rs.**50,000.00** /- from schedule bank as each bid amount (Refundable). The CDR of the successful

bidder shall be liable to be forfeited, if the contractor does not fulfill any of the following conditions if:

- Agreement shall be signed in the prescribed form within 7-10 days of the allotment.
- The successful contractor of the canteen does not commence canteen services within 15 days of allotment of contract.
- The bidder shall sign and stamp each page of the Technical and Financial Proposal.
- Rates shall be written in figures and words clearly. There should not be errors and / or over-writings. Corrections if any should be made clearly and initiated with dates.
- Bid offer must be valid for 90 days after the date of opening.
- Contract award will be issued to the successful bidders.
- The bidders may apply for one, two, three or four Canteens/Food Services at Shaheed B.B University, Main Campus, Sheringal, Dir Upper.
 - ❖ The Canteen/Food Services, New Boys Hostel # 1 at Shaheed B.B University Main Campus, Sheringal, Dir Upper.
 - ❖ The Canteen/Food Services, New Boys Hostel # 2 at Shaheed B.B University Main Campus, Sheringal, Dir Upper.
 - ❖ The Canteen/Food Services in Girls Hostel, Shaheed B.B University Main Campus, Sheringal, Dir Upper.
 - ❖ The Canteen/Food Services at Main Cafeteria, Shaheed B.B University, Main Campus, Sheringal, Dir Upper.
- **The single stage - two envelope procedure as per Khyber Pakhtunkhwa Public Procurement Regulatory Authority Act, 2014 (and subsequent amendments till advertisement date), Govt. of Khyber Pakhtunkhwa will be adopted. The interested parties should submit the bid(s) in a single package containing two separate envelopes marked as Financial Proposal & Technical proposal inside.**
- The contractor shall notify in written form to the Provost/Director Administration, SBBU, Sheringal with any change in the constitution of the firm, etc. and such change shall not relieve any former member of the firm, etc., from any liability under the contract.
- The contractor, in respect of the contract, shall accept no new partner/ partners in the firm unless he / they agree to abide by all its terms, conditions and deposits with the committee a written agreement to this affect. The contractor's receipt for acknowledgement or that of any partners subsequently accepted as above shall bind all of them.
- The contractor shall not assign or sub-let his contract or any substantial part thereof to any other agency except as provided in tender documents.
- The committee on this account reserves the right to accept any tender not necessarily the lowest, reject any or all the tenders with assigning reasons but not necessarily to satisfy.

- The canteen will initially be allotted for a period of One Year extendable on satisfactory performance and agreement by the both parties (subject to fulfillment of terms & conditions of the contract and satisfactorily provided services from student and staff feedback and monthly reports from Provost/Wardens/Food Inspection and Monitoring Committee constituted by the Competent Authority) against license money (rent @ Rs. 10/Sft PM) to the allottee, which will be enhanced by 10% at the end of each year. The contract may be cancelled at any time if deemed reasonable. Electricity will be provided by the University and the contractor will be charged for it as per actual.
- Water for the canteen will be provided to the contractor at earliest, but in case if there is any issue in university's' water supply scheme the contractor will be responsible for bringing water for his canteen by any means.
- All pages of the Tender Document must be signed by the authorized signatory and sealed with the stamp of the bidding firm as token of having accepted all the Terms and Conditions of this Tender.
- The University reserves the right to change any condition of the tender before opening of the Bids.
- **Successful bidder for the services inside the girl's hostel canteen the contractor will have to deploy only female staff. No male staff will be allowed to enter inside the hostel premises.**
- The successful bidder will have to enter into an agreement with the University before taking charge of the Canteen and commencement of the canteen work.
- The License money (rent) has to be deposited on Quarterly advance basis in the official account of the University. At the time of allotment, a fixed amount equal to 6 (Six) month's rent will have to be deposited as security by the allottee in advance, which in no way will be adjusted against rent. The said security deposit will be returned to allottee after successful completion of services and obtaining 'No Objection Certificate' from the University. In case of unsatisfactory services, the security will be forfeited in favor of the University.

II). Requirements of Canteen Services:

a) Users/Beneficiaries Strength (Student, staff and visitor approximately):

- Main Cafeteria: (students' staff, visitors): 200-250 no
- Girls Hostel (student and female staff accommodated): 300 no
- New Boys Hostel # 1 (student's accommodated): 400 no.

- New Boys Hostel # 2 (students accommodated): 440 no.
- b) Facilities to be provided by the Shaheed BB University, Sheringal.**
- a) Distribution of available spaces in mentioned canteens are as under:**
- i) Main cafeteria:**
 - **Female Section (Students & Staff):** area of female students and staff is 32 feet & 7 inches (Length), 18 feet (width),
 - **Male Section (Male Staff):** Area is 27 feet & 8 inches (Length), 22 feet (width),
 - **Male Section (Male Students)** is 32 feet & 7 inches (Length), 18 feet (width).
 - **Kitchen:** Space is available for kitchen and tandoor etc.
- ii) New Boys Hostel # 1: 1 Mess**
- iii) New Boys Hostel: 2: 1 Mess**
- iii) Girls Hostel: 1 Mess**
- b) To run the canteen successfully facilities like space, electricity and water supply will be provided to the caterers by Shaheed BB University, Sheringal. However, contractor will pay the utility bills every month within due dates. The contractor shall keep the canteen and surrounding spaces used in neat and workable conditions. Cleaning of the surroundings of cafeteria will be responsibility of the concerned contractor.
- c) Spaces (Canteen Buildings)
- d) Electricity.
- e) Reception Counter.
- f) Drinking Water & Water for other purposes.
- g) Exhaust Fans.
- h) Chairs & Tables

Note: The said space will be provided in the campus. Where the allottee/contractor will require to make additional temporary/permanent structure (which will become property of the University afterwards) as per requirements (subject to approval of the competent authority). The Service charges @ Rs. 1000/- for dinner/Lunch and Rs. 500/- for tea per day will be paid to the canteen contractor by the organizers of the program, if the hall of the canteen is used by the University staff for programs arranged without availing food items of the canteen. Or as both the parties i.e., the organizers and the contractor agreed upon.

III). Contractor' Responsibilities/Liabilities:

- Cooking & Serving the Food (Break-fast, Lunch, Dinner, Tea timings) shall be decided in consultations with Food and Price monitoring Committee.
- 01 no. of Canteen Manager/Supervisor with relevant experience for coordinating with SBBU Authorities and to supervise all the activities of Canteen.
- Keep the canteen in perfect hygienic conditions, neat & tidy
- Furniture & fixtures

- Kitchen Accessories
- Crockery fine Quality (stone ware)
- Refrigerator / Deep Freezer etc.
- Oven/Microwave Ovens
- Visi Cooler (Standing Refrigerators) etc
- To ensure availability of the LPG/Firewood etc.
- Clear water or Mineral Water (Nestle/Aquafina Only) for drinking and cooking etc.
- Manpower requirements such as:
 - ❖ Cooks as per requirements
 - ❖ Skilled labor as per requirements
 - ❖ Waiters as per requirements
 - ❖ Uniform for waiters as per requirements
 - ❖ Wages to its employees as per fair Wages rule of GOP.
- Submission of medical fitness certificate for cooks and Waiters before commencement of the job and thereafter, on 6 monthly basis. Certified copies of Medical Certificates so obtained will be displayed on the notice Board.

2. Statutory Obligations of the Tenderer (Contractor/ Canteen Services Provider):

Note: These provisions shall be the integral part of the contract signed between the University and Contractor:

- a) The allottee will pay in full the water and electricity charges.
- b) The allottee will charge the rates of the items quoted by him as per menu list attached (**Annexure B, Price-Bid financial proposal**). Other items (not mentioned in menu list) will be charged at normal market rates subject to approval of the University food management committee constituted for the purpose.
- c) Packed goods will not be sold above the Marginal Retail Price (MRP).
- d) The allottee will be required to display the rate list in the canteen.
- e) The allottee will be responsible to keep the canteen & surroundings neat and clean.
- f) The allottee will be required to make available the best quality and clean items to the customers.
- g) The Contractor shall be responsible for engaging adequate number of trained/semi trained manpower required for providing good canteen services.
- h) The employees of the Contractor should possess good health and should be free from any diseases, especially contagious and frequently recurring diseases.
- i) **As a mandatory condition all employees of the contractor shall not use any type of drug, snuff, cigarette, hashish, ice or any sort of addiction. In case anyone got suspected/involved he/she shall be handed over to the local police and the contractor shall be held responsible for him/her behavior/act.**

- j) **The Contractor/allottee, prior to the commencement of the operation of contract, make available the particulars of all the employees who will be deployed at the Campus for running the Canteen services. Such particulars, inter alia, should include age/date of birth, permanent address, police verification report and profile of the health status of the employees.**
- k) The Contractor shall be responsible for timely payment of wages to his/her workers as per labor laws of the country.
- l) Contractor will be bound not to sell any sort of prohibited item inside the canteen/cafeteria as per guidance of the authorities.
- m) **The Contractor shall ensure proper discipline among his/her workers and further ensure that they do not indulge themselves in any unlawful activity.**
- n) Employment of child labor is strictly prohibited under the law. Therefore, the Contractor will not employ any child.
- o) In the event of violation of any contractual or statutory obligations by the Contractor, he/she shall be responsible and liable for the same. Further, in the event of any action, claim, damages and suit etc. initiated against the University by any individual, agency or government authority due to acts of the Contractor, the Contractor shall be liable to make good/compensate such claims or damages to the University. As a result of the acts of the Contractor, if the University is required to pay any damages to any individual, agency or government authority, the Contractor would be required to reimburse such amount to the University or the University reserves the right to recover such amount from the payment(s) due to the Contractor while settling his/her bills or from the amount of Security Deposit/Security Money of the Contractor lying with the University.
- p) The Contractor shall ensure compliance of all laws relating to cleanliness, sanitary, hygienic and health conditions and other laws in force from time to time with regard to the environment around cooking/eating place and surrounding etc.
- q) The Contractor shall keep the Canteen and its surrounding areas clean and up to date sanitation every day after the services are over. The cleaning includes cleaning of kitchen, counter, benches, tables, chairs, etc. University management will have 24-hour access to inspect the canteen premises at any time for ensuring the cleanliness and hygienic conditions of the canteen's kitchen and premises. The University reserves the right to appoint officers/officials to inspect the quality of raw material, food and other items prepared and sold in the canteen. Any defect(s) pointed out by such officers/officials during their visits shall be properly attended by the Contractor.
- r) The Contractor shall be personally responsible for the conduct and behavior of his staff and any loss or damage to University's moveable or immovable property due to the conduct of the Contractor's staff. If it is found that the conduct or efficiency of any person employed by the Contractor is unsatisfactory, the Contractor shall have to remove the concerned person

and engage a new person within stipulated time as intimated. The decision of the University's designated officer in this regard shall be final and binding on the Contractor.

- s) **The Contractor shall not appoint any sub-contractor to carry out his obligations under the contract. The successful bidder will run the canteen. In case he appoints some other person or nominee the full details of such person shall be provided to the management of the University. However, the contractor himself will be responsible for all acts/ disputes arising out of this business.**
- t) All work shall be carried out with due regard to the convenience of University/Campus. The orders of the concerned authority shall be strictly observed. The Contractor will deploy adequate manpower for work including Saturdays/Sundays, and other holidays, as per directives of the University.
- u) The Contractor shall install his electronic fly-kill/insect repellent equipment, emergency lighting, Fire extinguishers, gas and fuel supply at his own cost.
- v) **Storing/supply/sale and consumption of drugs, alcoholic drinks, cigarettes or any other items of intoxication are strictly prohibited in the University's campus, including Canteen. Any breach of such restrictions by the Canteen Contractor will attract deterrent action against the Contractor.**
- w) No minimum guarantee will be furnished to the Contractor towards consumption of food items. He/She is advised to maintain the highest quality at the minimum possible prices so as to attract the maximum number of students/hosteller/day scholars/staff/guests etc. to avail canteen services as per guidelines of Khyber Pakhtunkhwa Food Safety and Halal food Authority and instructions of Food Monitoring committee of the University.
- x) The workers employed by the Contractor shall be directly under the supervision, control and employment of the Contractor and they shall have no connection what so ever with university. University shall have no obligation to control or supervise such workers or to take any action against them except as permissible under the law.
- y) The Contractor shall ensure that either he/she himself/herself or his/ her representative is available for proper administration and supervision at the works to the entire satisfaction of the University.
- z) The Contractor will bring his own tools, cookers, hot boxes, steam boxes, trolleys, equipment, utensils, plates, jugs etc., in sufficient quantity as needed to maintain the canteen services, However the University will provide the available furniture.
- aa) The Contractor shall not use the canteen premises for any other activity except for the purpose for which it has been provided for.

Termination of the Contract

1. The Contract can be terminated by either party, i.e., University or the Contractor, after giving three-month notice to the other party extendable by mutual agreement till alternate arrangements are made. However, university reserves the right to terminate the contract without giving any notice in case the Contractor commits breach of any of the terms of the contract. University decision in such a situation shall be final and shall be accepted by the Contractor without any objection or resistance.
2. If the successful bidder withdraws or the services provided by the successful bidder are not found satisfactory (say in a month or so) during the probationary period of three months from the date of taking over charge of the canteen services, University reserves the right to terminate the contract without giving any notice and initiate appropriate necessary action in the matter for making alternate arrangements.

Penalty

1. This University reserves the right to impose a penalty on the Contractor for any serious lapse in maintaining the quality and the services willfully or otherwise by the Contractor or his staff or for any adulteration.
2. If the University is not satisfied with the quality of eatables served, services provided or behavior of the contractor or his/her employees, the Contractor will be served with 24-hour notice to improve or rectify the defect(s), failing which the university will be at liberty to take appropriate necessary steps as deemed fit.
3. Food Inspection & Monitoring Committee can impose/recommend the following penalties:
 - If any sort of minor violation like no proper tidiness maintained, misbehavior with any stakeholder, selling rotten/substandard food and drinking items etc. a penalty of Rs. 5000/- upon any violation reported may be imposed by the Convener food committee directly.
 - If the violation done/reported is of serious nature like selling of prohibited items, making/supporting groups, generating/sharing any fake news for the disruption of university's image, the food committee may impose a fine of Rs.10,000/-.
 - After these if the matter is still not dissolved will be reported by the food committee to the office of the Competent Authority.

Jurisdiction:

Dispute, if any, arising out of the Contract, shall be settled by mutual discussion, alternatively via a Committee to be constituted by the Vice Chancellor of the University or finally in the court of Tehsil Sheringal/ District Dir Upper only.

Annexure – A

Bidders Evaluation Criteria: Eligible parties / contractors shall be evaluated as per eligibility criteria as given in Annex-A, Threshold for technically qualified bidders is 60 %. Bidder shall be hired from the technically qualified who has quoted lowest financial bid.

S.No.	Details required by SBBU	Marks	Detail
01	Status of Ownership of the firm. a) Proprietorship b) Partnership c) Company etc. d) Any other type	05	Click the relevant
02	Statutory Registrations, if any available (Hotel and Canteen only): a) Federal Labor Authorities b) Provincial, District Labor Authorities (Khyber Pakhtunkhwa Food Safety and Halal Food Authority etc.). c) Service Tax d) Registration for Catering Services (Municipal Corporation etc.) e) Hotel Registration Act 1976 & 1977 g) Any other type	05	
03	Year of Establishment/Experience (1 marks per year up to maximum 10 (ten) years.	10	(Annexure - A. I)
04	Similar Job/Contract (Completed) 04 marks each job, maximum 05 contract/jobs (3 public +2 public shall be considered)	20	(Annexure – A. II)
05	Similar Job/Contract (ongoing/in hand) 04 marks each job, maximum 05 contract/jobs (3 public +2 public shall be considered)	20	(Annexure – A. III)
06	No. of Manpower (Qualified, Skilled and Unskilled) available with the firm as on date. (02 no for each member)	20	(Annexure – A.IV)
07	Physical verification of currently ongoing principal business of bidders in Dir Upper, Dir Lower, Chitral, Malakand, Swat etc. where required by the Bid Evaluation Committee for evaluation of quality of food and services.	20	(Annexure – A. V)
	Total Score	100	

Threshold for qualification = 60 %

Note: All the above stated credentials are to be supported with the documentary evidence for evaluating the offer/tender and any mis-statement by the bidder may result in rejection of bid, termination of contract, forfeiture of the performance security and black listing of the company/owner.

Experience Record

S.NO	Name of Restaurant / Hotel /Guest house	Established

NOTE: Documentary proof of establishment must be attached.

Signature, Name & Official Seal

Details of Contracts of Specific Nature (Completed)

Use a separate sheet for client / Contract /Work Order

1	Name of the Project/Client/Contract/Work Order
2	Name of Employer
3	Employer address
4	Value of the Contract on monthly basis
5	Date of Award
6	Date of completion
7	Any other details

Note: Copies of Satisfactory completion certificate(s) must be attached.

Signature, Name & Official Seal

Details of Contracts of Specific Nature (In Hand)

Use a separate sheet for client / Contract /Work Order

1	Name of the Project/Client/Contract/Work Order
2	Name of Employer
3	Employer address
4	Value of the Contract on monthly basis
5	Date of Award
6	Date of completion
7	Any other details

Note: Copies of contracts award must be attached.

Signature, Name & Official Seal

Staff Detail

Applicant should provide information regarding employee details: -

S. No	Level	No. of Employees
1	Manager / Receptionist	
2	Waiter /Attendant	
3	Chef/Cook	
4	Cooks	
5	Tandoorchi	
6	Dish washers	
7	Helpers	

Signature, Name & Official Seal

Physical Verification of Principal Business for Quality Services

Name: _____

Address: _____

Visit date and time: _____

S. No.	Description	Outstanding	Very Good	Good	Fair	Unsatisfactory
1	Cleaning					
2	Kitchen					
3	Dining hall					
4	Catering					
5	Personal appearance					
6	Quality of food					
	Overall Rating					

Outstanding	=	5
Very Good	=	4
Good	=	3
Fair	=	2
Unsatisfactory	=	0

Signature of the Member

3. Cover – II Volume -II (Financial Proposal)

Price-Bid Format:

(This part of the tender documents should be deposited in Separate Sealed Envelope, and will be opened after the Cover-I (Technical Proposal) evaluation.

a) Monthly Rent/Charges offered for running the Canteen Rs. _____ /Sq feet per month with annual increase of 10%.

b) Menu List (Offered by the contractor):

Rates to be annexed in Financial Bid (All-inclusive GST- If applicable)				
Sr. No	Description of Item	Weight / Quantity	Accounting unit	Rates inclusive of all taxes (if applicable)
Break Fast				
1	Paratha	As defined by Dist. Administration	Each	
2	Allu Paratha	250gm	Each	
3	Roti	As defined by Dist. Administration	Each	
4	Nann	As defined by Dist. Administration	Each	
5	Fried egg	55 gm	Each	
6	Omliet	60 gm	Each	
7	Channy (Single Plate)	150 gm	Each	
8	Bread slice	30 gm	Each slice	
9	French Toast	90 gm	Each Toast	
10	Samosa (Vegetables)	Normal large size	Each	
11	Samosa (Chicken)	Normal large size	Each	
12	Samosa (Potato/Dall Channa)	Normal large size	Each	
13	Sandwich Oomelate	110 gm	Each	
14	Chicken Club sandwich	190gm	Each	
Juices / Drinkables				
16	Fresh Juice (Any seasonal fruit)	As per standard Juice glass	Each	
17	Milk Shake	As per standard Juice glass	Each	
18	Black Tea Normal	125 ml	Each	
19	Milk Tea Cup (DOODH PATTI)	125 ml	Each	
20	Green tea	125 ml	Each	
21	Chicked Corn Soup	as per standard bowl	Each	
22	Lassi	Per standard Juice glass	Each	

23	Ice cream any (hand made / readymade)	as per standard bowl	Each	
Lunch / Dinner				
24	Chicken Biryani	500gm	Full Plate	
25	Chicken Biryani	250gm	Half Plate	
26	Chicken Pulao	500gm	Full Plate	
27	Chicken Pulao	250gm	Half Plate	
28	White (Boile rice)	500gm	Full Plate	
29	White (Boile rice)	250gm	Half Plate	
30	Chicken Qourma	270 gm	Full Plate	
31	Chicken Qourma	135 gm	Half Plate	
32	Chicken Achari	270 gm	Full Plate	
33	Chicken Achari	135 gm	Half Plate	
34	Chicken Channay	270 gm	Full Plate	
35	Chicken Channay	135 gm	Half Plate	
36	Chicken Manchorian	270 gm	Full Plate	
37	Chicken Manchorian	135 gm	Half Plate	
38	Chicken Haleem	270 gm	Full Plate	
39	Chicken Haleem	135 gm	Half Plate	
40	Chicken Handi	270 gm	Full Plate	
41	Chicken Handi	135 gm	Half Plate	
42	Chicken white handi	270 gm	Full Plate	
43	Chicken white handi	135 gm	Half Plate	
44	Chicken Roash	270 gm	Full Plate	
45	Chicken Roash	135 gm	Half Plate	
46	Chicken Karahi	1000 gm	Full Plate	
47	Chicken Karahi	1000 gm	Half Plate	
48	Chicken Namkeen	270 gm	Full Plate	
49	Chicken Namkeen	135 gm	Half Plate	
50	Mutter Qeema	270 gm	Full Plate	
51	Mutter Qeema	135 gm	Half Plate	
52	Macrona Qeema	270 gm	Full Plate	
53	Macrona Qeema	135 gm	Half Plate	
54	Alu Anda Karaai	300 gm	Full Plate	
55	Alu Anda Karaai	150 gm	Half Plate	
56	Koftay Kari	270 gm	Full Plate	
57	Koftay Kari	135 gm	Half Plate	
58	Allu / Kachaloo Qeema	270 gm	Full Plate	
59	Allu / Kachaloo Qeema	135 gm	Half Plate	
60	Shami Kabab	20 gm/kabab	04 kabab per plate	
61	Shami Kabab	20 gm/kabab	04 kabab per plate	
62	Chapli Kabab / Kg	300 gm	Full Plate	
63	Dall Channa (Sada)	150gm	Half Plate	

64	Dall Channa (Sada)	300 gm	Full Plate	
65	Dall Channa (Fried)	150gm	Half Plate	
66	Dall Channa (Fried)	300 gm	Full Plate	
67	Dall Maash (Sada)	150gm	Half Plate	
68	Dall Maash (Sada)		Full Plate	
69	Dall Maash (Fried)	300 gm	Half Plate	
70	Dall Maash (Fried)	150gm	Full Plate	
71	Beans (Lubya-Sada / Boiled)	300 gm	Half Plate	
72	Beans (Lubya-Sada / Boiled)	150gm	Full Plate	
73	Beans (Lubya - Fried)	300 gm	Half Plate	
74	Beans (Lubya - Fried)	150gm	Full Plate	
75	Kari Pakora	300 gm	Half Plate	
76	Kari Pakora	150gm	Full Plate	
77	Vegetable (any seasonal)	300 gm	Half Plate	
78	Vegetable (any seasonal)	150gm	Full Plate	
79	Allu / Kachallo / Kadoo Ghoost	300 gm	Half Plate	
80	Allu / Kachallo / Kadoo Ghoost	150gm	Full Plate	
81	Mutton Niharii	300 gm	Half Plate	
82	Mutton Niharii	150gm	Full Plate	
83	Mutton Karahi	300 gm	Half Plate	
84	Mutton Karahi	150gm	Full Plate	
85	Mutton Pulao	300 gm	Half Plate	
86	Mutton Pulao	150gm	Full Plate	
87	Mutton Qourma	300 gm	Half Plate	
88	Mutton Qourma	150gm	Full Plate	
89	Yougart	small bowl 100gm	Half Plate	
90	Any sort of sweet Per serving Plate	small bowl 100gm	Full Plate	
91	Raitaa	small bowl 100gm	Half Plate	
92	Sallad (Cucumber + onion + Any salad)	small plate	Full Plate	

Note: Packed goods, Pepsi, Coke, and Biscuits etc. will be sold as per the Market Retail Price printed on these items.

Name of Bidder _____ **F/Name** _____

CNIC No _____ **Contact No.** _____ **Sig** _____

Bid Submission Form:

(Shall be submitted on Company letterhead)

To

**The Provost/Director Administration
SBBU Sheringal Dir Upper.**

Enclosed please find the offer to execute the contract of canteen at SBBU Sheringal, with the conditions of bid documents and agreement accompanying this bid for the prices as quoted by me/we/firm in Cover-II.

We accept to supply of menu items on the rates approved by the relevant committee. This bid and your written acceptance will constitute a binding contract between us. We understand that you are not bound to accept the lowest or any bid you receive. We are bound to provide the services during the stipulated time period at the rate approved.

1. Name of Contractor/supplier: _____
2. Address: _____
3. Phone Number: _____
4. Name of authorized person: _____
5. Signature: _____
6. Stamp of Supplier/Contactor: _____

Dated: _____

Format of Contract /Agreement for Canteen:

(Note: In case of approved tender, successful contractor will sign the contract on Stamp Paper of value Rs. 100/- or more certified by the Oath Commissioner.)

Contract /Agreement to Run & Operate University Canteen at SBBU Sheringal.

This agreement is made on dated _____ between

- a. The client, Shaheed Benazir Bhutto University, Sheringal Dir Upper Khyber, Pakhtunkhwa, Pakistan (called the owner) through Director Administration or Provost SBBU, Sheringal, Dir Upper,
 - b. Mr. _____ and
S/O _____ Residing
at _____ herein after called the
(Contractor).
1. The terms and conditions given hereunder and as provided in **Section# 3** of the Tender Documents under heading “**Statutory Obligations of the Tenderer (Contractor/ Canteen Services Provider)**” shall be the integral part of this agreement.
 2. The canteen is initially allotted for a period of One Year extendable up to three years on satisfactory performance and agreement by the both parties.
 3. The validity of the present contract will be for a period of One Year commencing from _____ to _____.
 4. The License money i.e., Rent for the Canteen will be charged @ Rs.10/sft - _____ - P/M, with annual increase of 10%, which shall be deposited on quarterly advance basis in the official account of Shaheed BB University, Sheringal, Dir Upper.
 5. A fixed amount equal to 6 (Six) month’s rent shall be deposited as security by the allottee in advance which in no way will be adjusted against rent. The said security deposit will be returned to allottee after successful completion of services and obtaining “No Objection Certificate” from the university. In case of unsatisfactory services the security will be forfeited in favor of the University.
 6. All the utility bills shall be paid timely by the contractor to the concerned authorities.
 7. The approved Rate list of items served at Cafeteria will be displayed in cafeteria at a visible spot.
 8. The inventory of canteen already provided by the University has to be safeguarded by the contractor.

Signed Between

1. Director Admin SBBU Sheringal

Name: _____

Signature: _____

2. Contractor

Name of contractor: _____

CNIC No: _____

Permanent Address: _____

Signature: _____

Witness No 01:

Name & Sig. of Witness: _____

CN.I.C No: _____

Permanent Address: _____

Witness No 02:

Name & Sig. of witness: _____

C.N.I.C No: _____

Permanent Address: _____